YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   Government Mahatma Gandhi P.G. College Kharsia

- Name of the Head of the institution   **Dr. Rakesh Tiwari**

- Designation   **Principal (Incharge)**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **07762272048**

- Mobile no   **9981122787**

- Registered e-mail   **mggovtcollegekhs@gmail.com**

- Alternate e-mail   **iqacmggovtcollegekhs@gmail.com**

- Address   **Government Mahatma Gandhi P.G. College**

- City/Town   **Kharsia**

- State/UT   **Chhattisgarh**

- Pin Code   **496661**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Rural**

- Financial Status   `UGC 2f and 12(B)`

- Name of the Affiliating University   `Shaheed Nand Kumar Patel Vishwavidyalaya`

- Name of the IQAC Coordinator   `Dr. Shweta Tiwari`

- Phone No.   `9755861340`

- Alternate phone No.   `7017758273`

- Mobile   `9755861340`

- IQAC e-mail address   `iqacmggovtcollegekhs@gmail.com`

- Alternate Email address   `talharesearch@gmail.com`

3.Website address (Web link of the AQAR (Previous Academic Year)   https://mgcollegekharsia.in/uploads/gallery/media/AQAR%202021-22.pdf

4.Whether Academic Calendar prepared during the year?   `Yes`

- if yes, whether it is uploaded in the Institutional website Web link: https://mgcollegekharsia.in/uploads/gallery/media/Academic%20Calender%20by%20IQAC%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.0	2005	28/02/2005	27/02/2010
Cycle 2	B	2.12	2022	21/09/2022	20/09/2027

6.Date of Establishment of IQAC   `30/12/2015`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutiona l	Annual Budget	State Government	2022-23	50331997
Institutiona l	Janbhagidari Samiti	Local Body	2022-23	3461854

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Induction program for newly admitted students and Arranged workshop for newly admitted students for the familiarization with students and teachers. Feedback Collected, analyzed and suggestions incorporated from stakeholders

Students have been added to N-List Inflibnet.

Organized skill development workshop for students.

Conducted two IQAC meetings and proposal for starting self-finance PGDCA program for students and Proposal put-up for the purchase of 05 computers to enhance ICT based teaching and learning.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To collect online feedback from stakeholders through google form.	Most of the plans of actions have been done.
To organize webinar on Intellectual Property Right (IPL). Renovation of Chemistry UG Lab	Renovation of Chemistry Lab work has been finished .
To develop smart classroom with smart board and LCD projector. • To purchase more projectors for classrooms.	A new proper system has been purchesd and installed.
To install more CCTV cameras for security of college premises.	CCTV surveillance system has been upgraded.
To introduce new subject for more exposer in various competitive exams.	Public admin at UG level initiated.

13.Whether the AQAR was placed before statutory body?　　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	12/01/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Mahatma Gandhi P.G. College Kharsia
• Name of the Head of the institution	Dr. Rakesh Tiwari
• Designation	Principal (Incharge)
• Does the institution function from its own campus?	Yes
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• Mobile no	9981122787
• Registered e-mail	mggovtcollegekhs@gmail.com
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• Address	Government Mahatma Gandhi P.G. College
• City/Town	Kharsia
• State/UT	Chhattisgarh
• Pin Code	496661

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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
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• Name of the IQAC Coordinator	**Dr. Shweta Tiwari**	
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• Alternate phone No.	**7017758273**	
• Mobile	**9755861340**	
• IQAC e-mail address	**iqacmggovtcollegekhs@gmail.com**	
• Alternate Email address	**talharesearch@gmail.com**	

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• if yes, whether it is uploaded in the Institutional website Web link:	https://mgcollegekharsia.in/uploads/gallery/media/Academic%20Calender%20by%20IQAC%202022-23.pdf

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Cycle 2	**B**	**2.12**	**2022**	**21/09/2022**	**20/09/2027**

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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11-09-2024 03:02:30

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To introduce new subject for more exposer in various competitive exams.	Public admin at UG level initiated.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	12/01/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	08/12/2022

15.Multidisciplinary / interdisciplinary

Ours is a Govt. college affiliated to Shaheed Nandkumar Patel Vishwavidyalaya, Raigarh (C.G.). Being a Govt. college, we are bound to follow the rules, regulations, and guidelines preparedand provided by the Department of Higher Education, Chhattisgarh Government. The preparation of the road map for the implementation of the new education policy is still under process

at a higher level. However, the meeting of the Central Board of Studies for various subjects at the UG and PG level has been conducted and the syllabus has been designed by the concerned BoS. As and when the instructions are received from the higher authorities, the institution is prepared to implement the multidisciplinary/interdisciplinary framework of NEP. The multidisciplinary/interdisciplinary pattern provisioned in the NEP will open up a new pathway to acquire knowledge and skill from more liberal and opened up venues available to the students. The institution is gearing up to prepare itself when notification in this regard is issued to the colleges by the affiliating University or Department of Higher Education.

16.Academic bank of credits (ABC):

The academic bank of credits (ABC) is an innovative part of NEP which facilitates multiple entries and multiple exits in the academic programme. It functions in line of the NAD. It has been established with the idea to earn and deposit credit and also transfer it. The institution has not yet registered itself to NAD. The college will abide by the curriculum and framework devised by the affiliating University in this regard. The guidelines regarding ABC are still awaited. However, the institution has started registering students with DigiLocker so that they can use this wallet to keep their documents and educational certificates. Now students are compulsorily registrating themselves for the ABC is part of the new education policy and guidelines.

17.Skill development:

In the present scenario of globalization, there is tough competition in the job market. Along with the imparting knowledge to the students, it has now become imperative to introduce skill development programmes/courses to equip students to face the challenges emerging in the field of employment. Keeping in mind the employment of the students, the institution has planned to introduce the PGDCA programme in 2023 through self-finance at a low cost. However in 2023-24 permission are not accorded by the Department of Higher Education. Students from poor economic background will also be allowed to pay the fee in two installments. The purpose is to develop the soft skills of the students and their application useful for obtaining employment in this field. In addition, the institution also provides value-based education to the taught to inculcate healthy human values and life skills included in various courses of the affiliating University

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Preservation of core values and promotion of Indian culture is one of the major concerns of the higher education institution. In a country like India which has multiculturalism and diversitiesand multilingualism, students are required to imbibe values in line with its cultural, social and environmental realities. Integration of the Indian knowledge system particularly teaching in Indian languages is important. The major languages used in teaching-learning in the institution are Hindi and English. Chhattisgarhi language has stemmed from Hindi. For the appropriation of knowledge, the regional language is employed, while framing the curriculum. The regional art and culture are incorporated in the syllabus being prepared in view of the NEP 2020. To preserve and promote culture, one has to preserve and promote its language also. The faculty members are well versed in the regional language of the area and also in the language of its neighbouring state. Chhattisgarhi literature has also been incorporated in the courses of the various programmes of the affiliating universities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The NEP 2020 focuses on outcome-based education, competency, and attainment of the targets. The expected outcomes of the courses and programmes have been prepared by the institution and uploaded on the institutional website for its stakeholders. The curriculum designed in the central BoS has focused on the outcome- based education and has allotted unit[1]wise credits. The annual result and the achievement of the students in the University merit list and their employment in various fields is a mark of the attainment of the objective. The institution is prepared to accomplish outcomes and achieve the target as per the newly developed structural curriculum to be provided by the affiliating University.

20.Distance education/online education:

During the spread of the Covid-19, it was a challenge, before the educational institution to engage students with their studies. The crisis was turned into an opportunity by the faculty members and online classes were effectively by them. It was new experience for both students and faculties. For the conduct of tests and University, exams blended mode was adopted. This way the pandemic period served as a prelude to our preparation for distance learning. The necessary equipment were purchased and

wifi facilities were upgraded with 200 Mbps of speed. The institution serves as a centre and their practical works are conducted in our labs for the private students who are not able to enroll themselves as regular students. Our aim is to spread Higher Education among the female folk of this backward region both through regular or distant modes of learning.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**239**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1810**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1341**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**506**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**24**

Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**24**

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3881194**
4.3 Total number of computers on campus for academic purposes	**15**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For the effective delivery of the curriculum, we adhere strictly to the academic calendar issued by the higher education department at the beginning of the session. The college timetable is displayed on the notice board and is also held in the department. Students are allowed to have books from the central and departmental libraries. Teachers prepare modular monthly teaching plans for every paper and maintain a daily dairy-making record of their everyday teaching. The administration regularly supervises the classes. For the effective delivery of curriculum different classroom teaching methods are adopted such as the talk and chalk method, use of ICT, charts, and models, and distribution of notes to the students. It is mandatory for students to present in laboratories. Students are also encouraged to participate in group

discussions and debates organized during the class; PG Students are to present papers in Departmental seminars to sharpen their skills in presentation and content development. Students are also required to complete project works in environmental studies papers at the UG level in which they have to visit the actual site to complete their project assignments. Internal assessment is conducted on regular basis to assess the growth and improvement of the students.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://mgcollegekharsia.in/page/111

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: Internal assessment is an integral part of the continuous evaluation system of the institution. It's an important tool to measure the acquisition level of the students and the faculty to take necessary steps and to adopt reformative pedagogy to enhance the grasping level and interest of the students in the area of their weakness in a particular subject or topic. On the basis of the academic calendar, a schedule is prepared to conduct internal assessment during the session. The timetable of the internal examination is notified to the students well in advance. At least three tests are mandatorily conducted. The concerned teachers of the subjects discuss the results with the students and their weak areas are mapped and necessary suggestions are given by the teachers for improvement. The analysis of the individual result provides data on the learning level of the students. The subject teachers cordially settle the grievances related to internal examination and their performance. Assignment submission, project submission, paper presentation in the departmental seminars, and conduct of viva-voce form part of this assessment process. The internal examination is thoroughly transparent and has provision for grievance redressal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mgcollegekharsia.in/page/academic-calender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabi designed by the affiliating University give enough importance to the issues related to Gender, Human values, Environment and Sustainability. These cross-cutting issues are part of the teaching, learning process as it has been integrated into the various courses offered in different programmes offered by the institution. One of the most important parts is the concern for the environment. The University has introduced a compulsory course/paper on the studies of environment. The areas of its study are natural resources, echo system, biodiversity, pollution, waste management, and the social issues and the ethics related to the environment. Geography addresses the issue of man, environment relations, human adaptation to the environment, global warming deforestation, climate change, pollution, etc.English, Political Science, and Sociology subjects contain such topics that directly address the problem of gender, status of women and women empowerment, domestic violence and other crime against women, and

also the various rights of women provisioned in the Indian
constitution. As entrepreneurship, business management, business
law, business regulatory framework, etc. form the part of the
courses taught at commerce to develop highlight professional
ethics.Thus the courses covered under various programmes exhibit
the institutional consciousness towards these crosscutting issues.
In addition various programmes are also organized inviting experts
from the concerned field particularly related to gender
sensitization AIDS and other issues required to be addressed in
cross cutting issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

506

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InlobmdyOTh2RVBkSTNZVWpDL3VDNWc9PSIsInZhbHlIIjoiUDh4TllOMVRTNENWckxNN3VPaVVhQW9FTFVFeXFvZkJzaXliQ3RDRzRicUJnTk43R2dpMzFvL2NBQkVFSDdBdSIsIm1hYyI6IjU1MDNkYmNlM2M0N2I5ZDQwYzVmMWE3NDVkOTlhNzI5NGJiMmRhNjhhZDhjNjc1ZmZhY2QzNzAyZGMxMTBlYTMiLCJ0YWciOiIifQ==
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6Imxxra1hkNWxXaUVKc0cxdnNpSTRFZGc9PSIsInZhbHVlIjoiZjJCdTNWZGExRGZscFdEeeFMrMnpyb05oVWtCL3FyUTdZeStIM045NDZZeURFUnJXd09NKzA4M3JOT0NQSHhQViIsIm1hYyI6IjU5YTZkYzU2NTJjMmZkZTNlZTZkM2JlOWI0NDUwOGNmZDJkYWFlZGNlNDYxZGQxMjRiMjU5NTI2ZTIxYzhmMjQiLCJ0YWciOiIifQ==

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1810

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1746

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response: Class XII scores are taken as the initial indicator of students' learning ability at the entry level. Further judgement in subsequent years is based on academic and other performance. Measures are taken accordingly. Steps taken for advanced learners:

1. Encouraged to make presentations, write papers and participate in international/national conferences/seminars/workshops 2. Students are involved in research projects taken up by faculty. 3. Students are motivated to take part to be part of innovation as making of the models in order to make more practical the science. 4. Provided hands-on training in using latest apparatus and techniques in laboratories. 5. Students are chosen as class representatives, giving them an opportunity to display their leadership skills. 6. Motivated to set high goals for themselves and counseled to prepare for entrance of SET/NET/PSC etc.

Steps taken for slow learners:

1. Efforts are made to identify the cause of their problem and appropriate solutions are worked out. 2. Teachers coordinate with parents of slow learners so that their needs can be catered. 3. Mentor-mentee interaction keeps faculty in constant touchwith students and solve their problems personally 4. Academic problems are addressed in tutorial classes and suggestions for improvement are made.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/2.2.1%20Advence%20learner%20Slow%20learner.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1810	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response: Except normal chalk and talk method, some teachers use power point presentations and computer-based materials like use of videos.

Following Student centric methods are employed:

Project work: The project work stimulate student's interest on the subject and provide student an opportunity of freedom of thoughts and free exchange of different views. In Enviornment studies students are required to submit project mostly related to field works. At P.G. level, M.Com. students are to submit project as aprt of their syllabus.

Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, subject quiz, educational games, discussion andquestions and answers on current affairs, etc.

ICT Enabled Teaching:

ICT enabled teaching class rooms with LCD projectors. The institution adopts modern pedagogy to enhance teaching-learning process.

Experiential learning: Experimental/Laboratory method is used in science subjects and geography in Arts to acquaint the students with the facts through direct experience individually.

Student Seminars: The Student seminars are organized for the PG learners where in the paper is presented by students on contemporary topics to enrich their learning experience.

Summer Internship Program: The NSS Swachh Bharat Summer Internship is organized for NSS students.NCC summer camps also organized by the concerned battalion.

Group Learning Method: Group Learning method is now being adopted through whatsapp group. Whatsapp group are made by the concerned teacher. They share the information to each other. PDF study materials are also shared in the groups with the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://mgcollegekharsia.in/page/231-methodology

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response: Teachers use ICT enabled tools for effective teaching-learning process. Use of ICT helps in teaching and learning. It improves effectiveness of classroom and have long lasting impression on the mind of students.

Learning Management System (LMS) & E – Learning Resources

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by the faculty members in their class rooms.

2. The use of multimedia teaching aids like, LCD projectors, classrooms with computer/laptops systemsareused by the teachers in their classrooms. 3. Seminar hall is equipped with multimedia facilities using computer set and 1 LCD projectors. Invited talks are conducted in the seminar halls using ICT facilities. A few projector with multimedia system has been installed to B.Sc. Ist year classroom. 4. Social media whatsapp group are also made. In this group the needed study material is sent and also the queries are responded with the constant supply of the various topic materials in pdf, you tube videos and also other material. We also provide their important links of various educational sites. 5. All the departmentsuse the ICT for teaching. The collegeactivity is sent to each other, as photo, message and information. This method helps student to join-up with the college. Any information of University regarding him is also sent to student with thehelp of these whats app group.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

161

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of the continuous evaluation system of the institution. It's an important tool to measure the acquisition level of the students and the faculty to take necessary steps and to adopt reformative pedagogy to enhance the grasping level and interest of the students in the area of their weakness in a particular subject or topic. On the basis of the academic calendar, a schedule is prepared for the conduct ofinternal assessment during the session.

The timetable of the internal examination is notified to the students well in advance. At least three tests are mandatorily conducted. The concerned teachers of the subjects discuss the results with the students and their weak areas are mapped and necessary suggestions are given by the teachers for improvement.The subject teachers cordially settle the grievances related to internal examination and their performance. Assignment

submission, project submission, paper presentation in the departmental seminars, and conduct of viva-voce form part of this assessment process. At the UG level, 10% of the total paper marks are allocated for internal examination whereas 20% of marks are allocated at the PG level. Students at PG level are required to present their paper through PPT in seminar.

File Description	Documents
Any additional information	View File
Link for additional information	https://mgcollegekharsia.in/page/251-internal-assessment

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination is thoroughly transparent and has provision for grievance redressal. For the conduct ofinternal examination, a committee is formed in the institution. the committee proposes the time table for the internal examination. The same in notified to the students well in advance in students whatsapp groupsand notice board. HODs obtain the question papers from the concerned teachersof the Department. the internal exam committee deputes the invigilators for the room along with the subject teacher the gravience related to internal examination is addressed by the concerned teacher/HOD. Further if the student is not satisfied it refered to the Principal.

At PG level internal examsthe responsibility of the HOD, that is, the conduct of internal tests, seminars, and valuation of assignments. The common grievances are mostly related to drinking water, seating arrangements, toilet facility, and other amenities required during examination. The institution is watchful over such grievances and the principal and the senior professors are vigilant enough to settle the grievances at the earliest and to the satisfaction of the examinee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://mgcollegekharsia.in/page/252-exam-grievances

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution offers 3programmes at the UG level which includes B.Sc., B.A. and B.Com, programmes at the PG level- M.A.(Hindi), M.A.(History),M.A.(Economics), M.A.(Sociology),M.A.(Political Science), M.Sc. (Chemistry)and M.Com. the Programme Outcomes and Programme Specific Outcomes are accomplished through the curriculums for all the programmes offered in the institution, the departments prepare the Programmes Outcomes, Course Outcomes and Programme Specific Outcomes. These programmes have been framed and uploaded on the institutional website under the titles POs, COs and PSOs for the easy access of the stakeholders. Their uploading on the website would be beneficial for the stakeholders particularly the students and their guardians to judge and select a particular programme on the basis of their interest and the career possibilities offered by it.These programmes have been framed and uploaded on the institutional website under the titles POs, COs and PSOs for the easy access of the stakeholders. Their uploading on the website would be beneficial for the stakeholders particularly the students and their guardians to judge and select a particular programme on the basis of their interest and the career possibilities offered by it. Students are also brifed about the outcomes during the induction programm and also at the time of admission by the admission committees.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mgcollegekharsia.in/page/programme-outcome
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Outcome-based education is a taught-oriented teaching and learning methodology in which the course delivery and assessment are planned in such a way to achieve the probable objectives and outcomes. It aims at measuring students' performance, that is, their outcomes at different levels.Various probable outcomes are defined for the programs offered at our institution and the concerned departments try to analyze and ascertain whether the outcomes are attained as specified after the examinations. The

performance of the students and the teaching methodologies employed in the institution by the teachers for the delivery of the curriculum undergoes its litmus test when this performance is evaluated. The analysis of the results at the department level and the measures taken thereafter to bring about further improvement in the student's performance is a mark of our institutionalconcern toachieving the goal. A good number of students find various positions in the university merit list which is the mark of the attainment of program and course outcomes.To monitor the better attainment of the probable outcomes, the continuous assessment of the student's performance is of immense importance and helpful in improving the overall development of the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

520

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[Nil](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The creation and transfer of knowledge are one of the most important goals of any educational institution. Innovations bring about a valuable and positive transformation in the field of teaching-learning environment. Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish the very tribal area based youth's minds. Our institution has a central library with appx. 35,673books available for the faculties and students. Apart from this, every PG department has its own library with a number of reference books. The well-equipped labs also help create better ecosystems for the creation and transformation of knowledge. We have Science club which makes the students more creative under the guidance of faculty members of science stream. Various competitions like essay writing, slogan writing, debating and quiz, are organized to bringout the hidden potentials of students. Seminars for PG are conducted on ICT which have proved helpful to the tribal learners. It has raised their confidence and expands their horizons of creativity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mgcollegekharsia.in/page/321-innovations

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	[Nil](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Educational institutions play an important role in preparing students not only through imparting knowledge but also by makingthem aware of the crosscutting issues and services to the people of the society in which they live. The college organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contributes to community and strengthen community participation. Organizing such events creates awareness about the society and student feels their social responsibility. The college has registered NSS, NCC and YRC units. These units take the responsibility of community based activities. NSS unit organizes programs such as Tree Plantation, Yoga, Swacch-Bharat Summerinternship [SBSI], Cleanliness drive, Voter awareness [SVEEP], etc. The YRC unit organizes AIDS awareness talk and rallies, bloodgroup checking and donation camps, eye checkup camp, general health checking etc. The annual camps of NSS are usually organized in the villages on various issues and themes related to the development of the village society.College has Science club which organize exhibition every year. For holistic development of the students, sports and games, cultural events, quiz and debates are also organized.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/page/321-innovations
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1300

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 9.64 acres with green certified campus and has well planned facilities for academic and extra-curricular activities.The entire builtuparea is divided into fourblocks namely the Savitri Bai Fule Block (old building- ground-floor), Tijan Bai Block (old building- 1st floor), Rani Laxmi Bai Block (new building in front of old building) and Mahadevi Verma Block(new building) having a total campus area of 39011.69 sq. mtrs. There are total 20 class rooms, 1 seminar hall, 1 girl's common room, 5 rooms for office, one staff room, one PG Lab for Chemistry and 5 UG labs for Physics, Chemistry, Zoology, Botany and Geography, one big library rooms and one reading room.The central library have 35673 books.

Sports: We have a stadium with running track, high jump/long jump facility, football, volleyball, cricket and basketball facilities and a gymnasium with good facilities.

We have total 15 computers, two borewells, 2 Over head Projector and 3 LCD projector, 1 smartboard, 1 electronic podium which is helpful for the ICT teaching learning process and other activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	[0](0)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. Mahatma Gandhi P.G.College, Kharsia provides adequate facilities for the development of students in the fields of Cultural and Sports activities.The Sports Department focuses to promote indoor and outdoor games and plays a vital role for the overall grooming of student life. The college provides a variety of sports facilities both indoor as well as outdoor games i.e. Badminton, Basket ball, Cricket,Chess, Carrom, Volleyball, Kho-Kho, Kabbaddi and various other games. The College offers multiple

facilities in thecampus that caters to the physical fitness of students, We have one well organized playground with good running track for athletics and a gym is also available for the staff and students.

The College Cultural Committee motivates the students toparticipate in various cultural activities like dancing, singing, public speaking skills etc. Competitions like dance, drama, debate, creative writing, singing, rangoli, mehandi, cooking, poster makingetc. are organized every year at the time of Annual Social Gathering. Selected students have represented the college at the University / State/ National level competitions in the Youth Festival.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mgcollegekharsia.in/page/sports

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/4.1.3%20.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3881194

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	<u>Nil</u>

4.2.2 - The institution has subscription for the **E. None of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

ICT learning has gradually become an integral part of our education system. It is helpful in promoting the digital culture in colleges and Universities. Our college is also equipped with ICT facilities including high speed wi-fi services available both for teachers and students. 4 projectors havebeen permanently fixed, one in Seminar Hall, geography lab, one in classroom,Zoology Lab and one smart board setup in hall. In addition to the personal laptops of the teachers, the institution has provided desktops/ laptops for the smooth conduct of classes and admin works. In the campus, we have 15v computers for students and faculty. Study materials as soft copy as well as hard copy is provided to the students by the faculty members. They are also guided by the faculty members about the availability of the study material on various educational sites on internet so that they can continue their study while staying at home. These facilities are upgraded in the institution as required from time to time. For surveillance and security purposes, high quality CCTV cameras have been installed in the pathways and other crucial locations which are monitored from the Principal's chamber.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   **E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2339069

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution adopts a mechanism for maintenance and utilization of physical, academic and support facilities. The routine cleanin work in the labs and classrooms is done by the sweeper and office attendant appointed by the college. For maintenance of the library, we have book lifter who maintains the proper sequence and subjectwise keeping of the books and works under the supervision of librarian and professor in charge. The sportscomplex is maintained by daily wages employees and casual laborers as and when required for maintenance of the campus. Sports officer is held responsible for conduct of indoors and out door games and maintenance of the sports ground and different courts. Extension of the facilities and equipment required in them is reported to the principal after verification. For the uninterrupted online services, the service provider company is called for its maintenance and expenditure is made through Govt. and Non Govt. funds. The NSS and NCC units are control and maintained by a professor in charge who is responsible for all their activities. The other physical, academic and support facilities are maintained by Janbhagidari fund and contingency allotment by the Govt. Time to time municipal council services are also solicited for the cleaning and maintanance of the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mgcollegekharsia.in/page/442-physical-academic-support-facility

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1451

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation and engagement in various academic, administrative and co-curricular activities through a Student Union Body.

Students Union: The college has a committed Student Union.The Student Union Committee of the college organises the Students Union election/ nomination every year as per ordinance issued by the state government. The executive council of the union comprises a President, Vice-President, Secretary and Joint Secretary. They are assisted by Class Representatives (CR). As per the ordinance there are reservations for girls in the executive office bearers and class representatives.

Administrative and Academic Responsibilities: Besides representation in the Students' Union, student representatives in various committees like IQAC, Women cell, sports and cultural committee etc. contribute in fulfilling administrative and academic responsibilities.

Departmental Societies: Student's Council in each PG department have elected/ nominated students as office bearers who coordinate

with the teachers and students and assist the department in promoting academic and extracurricular activities.Students are also engaged in activities that foster the spirit of community responsibility. NCC, NSS and Red Cross units of the college have been actively involved in organising community welfare activities like social health awareness drives, cleanliness drives and blood donation etc.. They also participate in programm to visit historical sites.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/page/cultural-club
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association. Alumni engagement initiatives provide real-world connection to the college. As one of the primary stakeholders of the college they have gone a long way in nurturing long-term progress of the college and its students. They contribute significantly to the overall development

of the institute through financial and non-financial support. The association, which comprises eminent politicians,industrialists,businessmen and professionals, is integrally involved and strives towards academic growth of the college. The alumni offer extensive student support in many ways that enhance the skills of students. The illustrious members of the alumni play a key role in development of the college. Academic collaborations, Training and development programes, donation of books and study materials, Infrastructure development, administrative support, Societal contributions, Cultural activities etc. are key supports by the alumni for the development of the collge. Feedback and the suggations are given by the students are very important to us in emproving the acedamic and administrative management of the institution.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/alumni%20contribution-1659465000.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION OF THE INSTITUTION To empower the youth with global competence through quality education and skill development, while simultaneously inculcating humanistic values and scientific temper thereby enabling them to cope with the changing complex world.

MISSION OF THE INSTITUTION To translate the vision into reality the institution is committed to provide an integrated and multidisciplinary education that can help students discover their true potential. To expose students to an array of academic and

extraacademic activities for their all-around growth. Inculcate humanistic and social values in the students to motivate them towards community services. To kindle the entrepreneurial spirit in students. Inspire young minds to develop the habit of critical thinking to achieve Creative Excellence. To promote quality research among the teachers and the students for the progress of society atlarge. Sensitize the students on issues relating to ecology, environment, human rights and gender equality.

The college has been striving to provide quality education to the students of diverse sections of society by focusing on academics, project-based learning, internship & training, skill development, employability, gender sensitization, professional ethics, environment and sustainability, thus transforming them into responsible citizens.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/vision%202020-21.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The mechanism of decentralization and participative approach is adopted in all domains viz. teaching, learning, evaluation, research, co-curricular activities, and administration to facilitate smooth functioning and fulfillment of the institutional vision and mission. The organizational structure headed by the Principal encompasses Faculty in Charge,Heads of the Department, Convenors, a team of dedicated teachers, alumni, student representativesand parents. The principal as an academic and administrative head plays a vital role in the governance of policies and their implementation. The Heads of the Departments are authorized to conduct all the activities of their respective departments in coordination with the Principal. Various committees and cells viz. Governing Body, IQAC, UGC Cell,Career Guidance Cell, Library Committee, Research Committee, Grievance Redressal Cell, Anti-ragging Committee, etc. are constituted through a welldefined system and are guided by the Policies/Guidelines/Manuals as a procedure of protocol in their functioning SC/ST/OBC/Minority cell work for the welfare of the students of these communities. Periodic meetings are held by the

Principal with HODs, Staff members.Convenors of all committees to ensure active participation and implementation of decisions. The Student Union and Student Representative shave the scope and liberty of sharing their views and opinions on various cocurricular, curricular and extracurricular issues.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/612%20decentralized%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic and perspective plan is prepared and discussed in the staff council meeting based on the various inputs received from various stakeholders. The proposal passed in the various meetings is sent to the department of higher education for the allocation of budgets/funds. The infrastructural developments are also proposed for funds toRUSA. The local funds like JBS and AF are also utilized as per the prospective plans debatedin the meetings of the staff council and IQAC. Apart from the physical development plans, the institution also prepares prospective plans for the academic excellence of the institution. The institution strives to attain excellence in every sphere with its devoted teaching and non-teaching staff. The institution adopts various strategies for the monitoring and evaluation of the institutional activities and performances which include regular meetings of the IQAC/Staff Council and other committees, obtaining feedback from stakeholders, shift-wise monitoring of the classes, regular visits of the principal to departments and staff room making interactions with the teachers and deployment of professors for managing and watching office activities. The provisioning of a mentor-mentee scheme is useful to look after the welfare and grievances related to the students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]
Paste link for additional information	https://mgcollegekharsia.in/page/establishment-branch
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As our institute is a Government institution, so we all abide by the rule to have entitled with the rule as only government welfare schemes are applicable for the teaching and non-teaching staff of the institution. The Chhatishgarh State Government has successfully framed many acts/rules & regulation for effective welfare measures for their employees and amended/updated existing provisions time to time on demand or as per requirement. Thus we all the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures are as follows: 1.Mahavidyalaya Shiksha Adhiniyam. 2. Civil Service Conduct rules. 3. Anukampa Niyukti 4. Chhattisgarh Pay Revision Rules 5. Rules for Various Allowances. 6. Chhattisgarh Civil Service Medical Reimbursement Rule. 7. Travelling Allowances. 8. Family Benefit Rules. 9. Chhattisgarh Civil Service (Leave) Rule 2010. 10. Chhattisgarh Civil Service (Promotion) Rule 2003 11. Chhattisgarh State (Retirement) Act 2012. 12. Chhattisgarh State (Pension) Rule. Welfare Schemes of State Government

File Description	Documents
Paste link for additional information	[Nil]
Link to Organogram of the institution webpage	https://mgcollegekharsia.in/page/link
Upload any additional information	[View File]

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination　　　**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As our institute is a Government institution, so we are entitled for variousgovernment welfare schemesapplicable for the teaching and non-teaching staff of the institution. The Chhatishgarh State Government has successfully framed many acts/rules & regulation for effective welfare measures for their employees and amended/updated existing provisions time to time on demand or as per requirement. Thus we all the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures are as follows: 1.Mahavidyalaya Shiksha Adhiniyam. 2. Civil Service Conduct rules. 3. AnukampaNiyukti 4. Chhattisgarh Pay Revision Rules 5. Rules for Various Allowances. 6. Chhattisgarh Civil Service Medical Reimbursement Rule. 7. Travelling Allowances. 8. Family Benefit Rules. 9. Chhattisgarh Civil Service (Leave) Rule 2010. 10. Chhattisgarh Civil Service (Promotion) Rule 2003 11. Chhattisgarh State (Retirement) Act 2012. 12. Chhattisgarh State (Pension) Rule. This college is located intribal area, there is a provision for Rs 100 tribal allowance for teachers and Rs 50 for 3rd garde and Rs 40 for 4th grade employee. In addition 7 days additional CL is also admissable to all the employees. There is a provision for maternity and child care leavefor female employees. Class 3 and 4 employees are entiteld for Rs. 10000 as festival advance.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/631%20welfare%20scheme.pdf
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is governed by the Department of Higher Education, Govt. of Chhattisgarh. Every year the Annual Confidential Report (ACR) is prepared by the Principal as on31st March for teaching and non-teaching staff on the basis of the evaluation of their performance throughout the year. The same is subsequently sent to the Additional Director regional office department of Higher Education for the assessment of employee's performance andfinally, it is sent to the Department of Higher Education Chhattisgarh. The PBAS system is also employed to judge the performance of the teaching staff. Likewise, the performance of the non-teaching staff is also evaluated on the basis of their sincerity, loyalty, and work throughout the year by the Principal. Their report is also finally sent to the Department of Higher Education which decides upon the further promotion of these employees in due course of time. Such appraisals are objectively made by the Principal of the institution.Likewise, the performance of the nonteaching staff is also evaluated on the basis of their sincerity, loyalty, and work throughout the year by the Principal. Their report is also finally sent to the Department of Higher Education which decides upon the further promotion of these employees in due course of time. Separate format are designed by teaching and non-teaching staff. For teaching staff research activities are viewed with additional achievement. Use of ICT and teaching methedology by the teachers play a major role in their assessment as a teacher.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/CR%20College%20staff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In adherence to the guidelines of the state government, the college has been conducting internal and external audits on a regular basis.

Internal Audit

Financial planning and review are done at periodic intervals to maintain transparency in all financial transactions. Internal audit is done by the Financial Committee composed by the Principal. An effective internal audit mechanism assists in the effective function of the institute. The internal audit comprises of Financial Audit (audit of the annual accounts) and a Compliance Audit (audit of transactions).

External Audit

The external financial audit is also done at two levels:

At the first level yearly audit is done by the Chartered Accountant.

At the second level, audit is done by the Auditor General and the Department of Higher Education, Chhattisgarh Government as per the schedule.

The external auditors verify the income and expenditure of the institute. Receipt and payment vouchers of all transactions are duly checked by External Auditors after verifying the income and expenditure statements. The objections (if any) raised by the auditors are communicated to the Principal via the college Accountant and are resolved through the proper and legal mechanism.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/Audit%20Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For Govt. Colleges most of the funding is done by state govt., UGC, RUSA, Self?finance, and Janbhagidari.The state govt. is the leading funding agency for us. Apart from that, the institution also utilizes the amalgamated funds for the activities like sports, cultural events, reading room, augmenting office, and academic infrastructure. The Janbhagidari is a major source of funds for the institution. The proposal for the work is to be put up before the JBS committee,such works are related to infrastructural, campus beautification, security up-gradation, employment of daily wages workers, etc. There exists a mechanism for internal and external financial audits. The internal committees, constituted by the Principal of the college verify cash book, stock, and DFC. Every year as of 31st March, various physical verification committees are constituted. Furniture, Central and Departmental Library, sports, store, LABs, and other offices items are physically verified. Audits of UGC funds, Janbhagidari, RUSA, and Red Cross are carried out by a local CA hired by the Principal. Govt. funds are audited by the

departmental auditors from the Department ofHigher Education and AG offices. The audits of RUSA, UGC, Red Cross and Janbhagidari have been completed up to the previous financial year.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/643%20mobilisation%20fund.pdf
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell is one of the prime committee of the institution which governs almost all the areas related to the quality improvement and assurance in the institution.Though the Principal is at the helm of all the affairs of the institution yet one of the teachers of the institution is entrusted with the duty to guide its functioning. The cell consists of the teachers from almost all the departments of the college. Some members are from the alumni, industry, society, parrents and from the students.The IQAC conducts at least three meetings every year. The meetings decide the agenda or goals before the institution to improve its quality in various areas. The minutes of the meetings are decided and after the meetings the resolutions are adopted and also the ways of their implementation is discussed. The IQAC has indeed contributed significantly in institutionalizing the quality assurance strategies and processes.Construction of a museum for the display of Chhattisgarhi art and culture, creating a Smart Room providing additional LCD projectors, N-List Renewal, annual exam (Offline/Online Preparation), encouraging maximum ppt presentation during PG students seminar, feed back from stack holders (from Online Google Form) and Student Satisfaction Survey (SSS). IQAC regularly motivates the teacher for publication and research papers and for using the ICT for teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is one of the most important committees composed as per the norms of NAAC, which tries to ensure qualitative improvement and assurance in the college. It works under the chairmanship of the Principal. The cell consists of the teachers from various departments of the college, alumni, students, members of local society, and administration.The IQAC conducts 3-4 meetings in a session to decide the agenda and the goals before the institution to ensure quality in various fields. Thus IQAC has been playing a consistent and significant role in institutionalizing, quality assurance strategies and processes. IQAC has always been insisting upon the use of ICT in teaching-learning and has also been encouraging teachers for the publication of quality papers in research journals and ensure the maximum number of teachers participating in National, International, Seminars, Conferences, workshops, etc. Teachers are also encouraged to write chapters in edited books and to attend their Orientation/Refresher courses in time. The cell also works for the administrative reforms and the creation of a good academic environment in the college. It also suggests various developmental works required to be undertaken in the college for better office management and ease of functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mgcollegekharsia.in/uploads/gallery/media/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. M.G.P.G.co-ed college prides itself on having more girls students than boys. The institution has a policy for Gender Sensitization and Equal Opportunity and effectively implements the policies through an action plan. The Women's Cell organize a spectrum of programmes for equipping and empowering women for a secure life. These also include awareness programmes to sensitize both boys and girls regarding the aspects pertaining to gender.

1.The Women's Cell plans the activities in a way that all the important issues of girls growing up in a rural areas, are addressed. Clubs and committees are constituted in a way that gives equal opportunities for participation to both girls and boys and promotes their leadership and entrepreneurial skills.

2.The Grievance Redressal Cell takes care of women related issues, including grievances related to gender sensitization.

3. The Girls' Common Room has reading facilities, a dressing room, washrooms with a Sanitary napkin vending machine and an incinerator.

4. Self-defence training programmes, life skills yoga and meditation, career counselling, stress management, and professional skills training are organised for them.

5. Safety of all women the college premises is ensured by CCTV cameras.

6. Programmes are also organized with local authorities and women organization for gender sensetization to create awarness about rights of women, domestic violence etc.

File Description	Documents
Annual gender sensitization action plan	https://mgcollegekharsia.in/uploads/gallery/media/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mgcollegekharsia.in/uploads/gallery/media/711%20gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has established an integrated sustainable waste management approach that minimizes waste production and handles the diverse nature of wastes generated from the academic buildings.

Solid Waste Management: The institution has a robust system to dispose of its solid waste.

- **Separate bins for different types of waste are placed throughout the campus at important vantage points for proper collection and segregation of wastes. This prevents any intermixing of wastes and is beneficial in the utilization and recovery of components through sustainable waste**

management.

- As per the green protocol, the college optimizes the usage of paper by using technology for information sharing and documentation. Office automation has contributed immenselytowards reducing paper waste.
- The other solid wastes from labs (glasswares, wires, etc) are segregated and collected in bins. These are disposed of as per the Govt norms.

Liquid Waste and Hazardous Chemical Waste Management

- The college has the rainwater harvesting system.
- Chemicals from laboratories are disposed through a soak pit.
- Experiments involving hazardous chemicalsare usually not implemented but non-hazardous chemicals as substitutes are used.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus　　**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　**B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

One of the main outcomes of the programme is to transform our students into responsible and dutiful citizens of the nation. The institution conducts various programmes to sensitize our students and employees towards constitutional obligations like healthy human values, rights and responsibility of a citizen.Various programmes related to the above, Constitution day, National Human Rights Day, Voters Day, Gandhi Jayanti, Teachers Day, etc. are organized by us to spread the message of the importance of the values, duties and responsibilities of the citizens. Such programmes are organised not simply for the students but also for staff members to inculcate such constitutional values. Many programmes are organized in the college to create awareness about the rights of women and domestic violence, etc. Guests working in these fields are also invited to deliver their valuable talks on these important topics. The commemoration of the birth anniversary of great personalities gives us opportunities to learn the messages of their life and work. The institution promotes the feeling of harmony and brotherhood among all its stakeholders. Our college inroles students who are coming from different cultures, regions, religions, linguistics and socio-economic background. This multicluturalism and very manifests the enviornment of tolerance and harmony. Students from high income group to BPL, minority and majority groups peacefully live and study together respcting one another's culture, language ignoring their regional differences. the institution promotes this ethics among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt.M.G.P.G. College plays a distinctive role in inculcating a sense of responsibility towards the constitutional rights and duties in the students. The programs that are organized, the sessions that are held, and all other interactions within the college ensure that students develop a sense of value as individuals and learn to respect diversity and build relationships based on mutual respect. In order to build this environment. Committees like the Discipline committee, Anti-ragging cell, Women and Equal Opportunity Cell inculcate respect for law and judicious activities in students. Students are also guided to take Pledge for cleanliness in the form of Swacchta Shapath Pledge, Unity day, Ban on the use of Plastic and Tobacco, Prevention of Aids, Participation in Social rallies, Participation in SVEEP activities during elections. Constitutional obligations, values, rights, duties, and responsibilities of citizens are also inculcated in the students during NSS and NCC residential Camps. Activities organized in the adopted village Bamhanpali and in the neighboring villages and communities are also aligned along these lines. The College organises the following activities to ensure that the students adopt the values of a responsible citizen. the course content of the affiliating University also includess various chapters on these issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>https://mgcollegekharsia.in/page/days</u>
Any other relevant information	<u>https://mgcollegekharsia.in/uploads/gallery/media/7.1.9.pdf</u>

7.1.10 - The Institution has a prescribed code **D. Any 1 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every culture, nation and tradition has developed its own unique way of honouring special occasions. Govt. M.G.P.G.College imparts the best modern education along with the values and traditions.The college makes every effort to remember the people who have enriched our country /community and pay our regards to them. The goals of universal peace, harmony and a tolerant world are at the core of our values. The institution has 14 departments and each department maintains a planner whereby the days to be celebrated or observed are identified and marked. These commemorations instil the values of these special days in the young minds. Some of the days like Republic Day, Basant Panchami, Independence Day, National Youth Day, Shahid Diwas are celebrated/observed by the college through IQAC. Important national days like Mahatma Gandhi Birth Anniversary, National Science Day, Teachers day, World Environment Day are also celebrated. The college also celebrates important anniversaries of the Great Indian saints, philosophers, scientists, thinkers, national heroes, and freedom fighters. Rallies, awareness campaigns, Essay competitions, Debates, Nukkad Nataks, Lectures, Exhibitions, and workshops are some of the means

to celebrate/observe these days. NSS, NCC, YRC plays an important role in celebrating and observing these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1: Sports

The object of this practice is to tap and encourage theparticipation of girls in sports activities. This College is located in the tribal domain region where the girls coming from these rural areas are physically very strong and take interest in sport activities. Taking advantage of the local community and their interest the institution started this practice to guide them and motivate them for making develop their skill in the field of sports. Sports officer in the beginning of the session identify such potentials and makes students familiar with the area in which seats are reserve for the outstanding sport personal in Government jobs.

BEST PRACTICE 2: Learning Beyond Classroom

Learning is a continuous process and is not confined only to the classroom teaching learning ofconventional method. The teachers of the institutions provided study materials to the students and guided them about various educational sites for the free access of the online study materials. Keeping into mind the advantages of this learning beyond class, the institution decided to continue this as one of the best practices. This methodology is different from the conventional teaching which was based on repetition and memorization. It allows students to develop and to keep them engaged with a broader range of soft skills, team work and leadership.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution was established by the local municipal corporation in 1964 with an aim to spread the higher education amongst the downtrodden and marginalized section of this tribal dominated region. It was later on taken over by then M.P. Government in 1984. Since then, it has been catering to the needs of higher education for the rural community. In course of time, it has skilled a high growth and expansion of its area at present it is one of premier institution to impart higher education to the people. One area which is specifically distinguished to this institution is the priority and thrust to add more and more Postgraduation and research programs. Apart from district headquarter it's the only college to have 7 P.G. programs and many more are there in the pipeline likely to be introduced from the coming sessions. In addition to that few new subjects have also been proposed to be introduced.

The institution has acquired distinctiveness in the area of its expansion of physical facilities and also the institution has a well-furnished playground with athletic track which is not available in any other college. Hence it has a pride of conducting all athletics meet at this institution only. The institution has gradually enriched its academic and physical facilities to cater to the need of the increasing students' enrolment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For the effective delivery of the curriculum, we adhere strictly to the academic calendar issued by the higher education department at the beginning of the session. The college timetable is displayed on the notice board and is also held in the department. Students are allowed to have books from the central and departmental libraries. Teachers prepare modular monthly teaching plans for every paper and maintain a daily dairy-making record of their everyday teaching. The administration regularly supervises the classes. For the effective delivery of curriculum different classroom teaching methods are adopted such as the talk and chalk method, use of ICT, charts, and models, and distribution of notes to the students. It is mandatory for students to present in laboratories. Students are also encouraged to participate in group discussions and debates organized during the class; PG Students are to present papers in Departmental seminars to sharpen their skills in presentation and content development. Students are also required to complete project works in environmental studies papers at the UG level in which they have to visit the actual site to complete their project assignments. Internal assessment is conducted on regular basis to assess the growth and improvement of the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mgcollegekharsia.in/page/111

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: Internal assessment is an integral part of the continuous evaluation system of the institution. It's an important tool to measure the acquisition level of the students and the faculty to take necessary steps and to adopt reformative pedagogy to enhance the grasping level and interest

of the students in the area of their weakness in a particular subject or topic. On the basis of the academic calendar, a schedule is prepared to conduct internal assessment during the session. The timetable of the internal examination is notified to the students well in advance. At least three tests are mandatorily conducted. The concerned teachers of the subjects discuss the results with the students and their weak areas are mapped and necessary suggestions are given by the teachers for improvement. The analysis of the individual result provides data on the learning level of the students. The subject teachers cordially settle the grievances related to internal examination and their performance. Assignment submission, project submission, paper presentation in the departmental seminars, and conduct of viva-voce form part of this assessment process. The internal examination is thoroughly transparent and has provision for grievance redressal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mgcollegekharsia.in/page/academic-calender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabi designed by the affiliating University give enough importance to the issues related to Gender, Human values, Environment and Sustainability. These cross-cutting issues are part of the teaching, learning process as it has been integrated into the various courses offered in different programmes offered by the institution. One of the most important parts is the concern for the environment. The University has introduced a compulsory course/paper on the studies of environment. The areas of its study are natural resources, echo system, biodiversity, pollution, waste management, and the social issues and the ethics related to the environment. Geography addresses the issue of man, environment relations, human adaptation to the environment, global warming deforestation, climate change, pollution, etc.English, Political Science, and Sociology subjects contain such topics that directly address the problem of gender, status of women and women empowerment, domestic violence and other crime against women, and also the various rights of women provisioned in the Indian constitution. As entrepreneurship, business management, business law, business regulatory framework, etc. form the part of the courses taught at commerce to develop highlight professional ethics.Thus the courses covered under various programmes exhibit the institutional consciousness towards these crosscutting issues. In addition various programmes are also organized inviting experts from the concerned field particularly related to gender sensitization AIDS and other issues required to be addressed in cross cutting issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

506

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6InlobmdyOTh2RVBkSTNZVWpDL3VDNWc9PSIsInZhbHVlIjoiUDh4TllOMVRTNENWckxNN3VPaVVhQW9FTFVFeXFvZkJzaXliQ3RDRzRicUJnTk43R2dpMzFvL2NBQkVFSDdBdSIsIm1hYyI6IjU1MDNkYmNlM2M0N2I5ZDQwYzVmMWE3NDVkOTlhNzI5NGJiMmRhNjhhZDhjNjc1ZmZhY2QzNzAyZGMxMTBlYTMiLCJ0YWciOiIifQ==
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6Imxra1hkNWx1aUVKc0cxdnNpSTRFZGc9PSIsInZhbHVlIjoiZjJCCdTNWZGExRGZscFdEeFMrMnpyb05oVWtCL3FyUTdZeStIM045NDZZeURFUnJXd09NKzA4M3JOT0NQSHhQViIsIm1hYyI6IjU5YTZkYzU2NTJjMmZkZTNlZTZkM2JlOWI0NDUwOGNmZDJkYWFlZGNlNDYxZGQxMjRiMjU5NTI2ZTIxYzhmMjQiLCJ0YWciOiIifQ==

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1810

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1746

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response: Class XII scores are taken as the initial indicator of students' learning ability at the entry level. Further judgement in subsequent years is based on academic and other performance. Measures are taken accordingly. Steps taken for advanced learners:

1. Encouraged to make presentations, write papers and participate in international/national conferences/seminars/workshops 2. Students are involved in research projects taken up by faculty. 3. Students are motivated to take part to be part of innovation as making of the models in order to make more practical the science. 4. Provided hands-on training in using latest apparatus and techniques in laboratories. 5. Students are chosen as class representatives, giving them an opportunity to display their leadership skills. 6. Motivated to set high goals for themselves and counseled to prepare for entrance of SET/NET/PSC etc.

Steps taken for slow learners:

1. Efforts are made to identify the cause of their problem and appropriate solutions are worked out. 2. Teachers coordinate with parents of slow learners so that their needs can be catered. 3. Mentor-mentee interaction keeps faculty in constant touchwith students and solve their problems personally 4. Academic problems are addressed in tutorial classes and suggestions for improvement are made.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/2.2.1%20Advence%20learner%20Slow%20learner.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1810	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response: Except normal chalk and talk method, some teachers use power point presentations and computer-based materials like use of videos.

Following Student centric methods are employed:

Project work: The project work stimulate student's interest on the subject and provide student an opportunity of freedom of thoughts and free exchange of different views. In Enviornment studies students are required to submit project mostly related to field works. At P.G. level, M.Com. students are to submit project as aprt of their syllabus.

Interactive methods: The faculty members make learning interactive with students by motivating student participation

in group discussion, subject quiz, educational games, discussion andquestions and answers on current affairs, etc.

ICT Enabled Teaching:

ICT enabled teaching class rooms with LCD projectors. The institution adopts modern pedagogy to enhance teaching-learning process.

Experiential learning: Experimental/Laboratory method is used in science subjects and geography in Arts to acquaint the students with the facts through direct experience individually.

Student Seminars: The Student seminars are organized for the PG learners where in the paper is presented by students on contemporary topics to enrich their learning experience.

Summer Internship Program: The NSS Swachh Bharat Summer Internship is organized for NSS students.NCC summer camps also organized by the concerned battalion.

Group Learning Method: Group Learning method is now being adopted through whatsapp group. Whatsapp group are made by the concerned teacher. They share the information to each other. PDF study materials are also shared in the groups with the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://mgcollegekharsia.in/page/231-methodology

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response: Teachers use ICT enabled tools for effective teaching-learning process. Use of ICT helps in teaching and learning. It improves effectiveness of classroom and have long lasting impression on the mind of students.

Learning Management System (LMS) & E – Learning Resources

1. Information & Communications Technology (ICT) enabled

teaching methodologies are being used by the faculty members in their class rooms.

2. The use of multimedia teaching aids like, LCD projectors, classrooms with computer/laptops systemsareused by the teachers in their classrooms. 3. Seminar hall is equipped with multimedia facilities using computer set and 1 LCD projectors. Invited talks are conducted in the seminar halls using ICT facilities. A few projector with multimedia system has been installed to B.Sc. Ist year classroom. 4. Social media whatsapp group are also made. In this group the needed study material is sent and also the queries are responded with the constant supply of the various topic materials in pdf, you tube videos and also other material. We also provide their important links of various educational sites. 5. All the departmentsuse the ICT for teaching. The collegeactivity is sent to each other, as photo, message and information. This method helps student to join-up with the college. Any information of University regarding him is also sent to student with thehelp of these whats app group.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

161

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of the continuous evaluation system of the institution. It's an important tool to measure the acquisition level of the students and the faculty to take necessary steps and to adopt reformative pedagogy to enhance the grasping level and interest of the students in the area of their weakness in a particular subject or topic. On the basis of the academic calendar, a schedule is prepared for the conduct ofinternal assessment during the session.

The timetable of the internal examination is notified to the students well in advance. At least three tests are mandatorily conducted. The concerned teachers of the subjects discuss the results with the students and their weak areas are mapped and necessary suggestions are given by the teachers for improvement.The subject teachers cordially settle the grievances related to internal examination and their performance. Assignment submission, project submission, paper presentation in the departmental seminars, and conduct of viva-voce form part of this assessment process. At the UG level, 10% of the total paper marks are allocated for internal examination whereas 20% of marks are allocated at the PG level. Students at PG level are required to present their paper through PPT in seminar.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mgcollegekharsia.in/page/251-internal-assessment

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal examination is thoroughly transparent and has provision for grievance redressal. For the conduct ofinternal examination, a committee is formed in the institution. the committee proposes the time table for the internal examination. The same in notified to the students well in advance in students whatsapp groupsand notice board. HODs obtain the question papers from the concerned teachersof the Department. the internal exam committee deputes the invigilators for the

room along with the subject teacher the gravience related to internal examination is addressed by the concerned teacher/HOD. Further if the student is not satisfied it refered to the Principal.

At PG level internal examsthe responsibility of the HOD, that is, the conduct of internal tests, seminars, and valuation of assignments. The common grievances are mostly related to drinking water, seating arrangements, toilet facility, and other amenities required during examination. The institution is watchful over such grievances and the principal and the senior professors are vigilant enough to settle the grievances at the earliest and to the satisfaction of the examinee.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://mgcollegekharsia.in/page/252-exam-grievances

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution offers 3programmes at the UG level which includes B.Sc., B.A. and B.Com, programmes at the PG level- M.A.(Hindi), M.A.(History),M.A.(Economics), M.A.(Sociology),M.A.(Political Science), M.Sc. (Chemistry)and M.Com. the Programme Outcomes and Programme Specific Outcomes are accomplished through the curriculums for all the programmes offered in the institution, the departments prepare the Programmes Outcomes, Course Outcomes and Programme Specific Outcomes. These programmes have been framed and uploaded on the institutional website under the titles POs, COs and PSOs for the easy access of the stakeholders. Their uploading on the website would be beneficial for the stakeholders particularly the students and their guardians to judge and select a particular programme on the basis of their interest and the career possibilities offered by it.These programmes have been framed and uploaded on the institutional website under the titles POs, COs and PSOs for the easy access of the stakeholders. Their uploading on the website would be beneficial for the stakeholders particularly the students and their guardians to judge and select a particular programme on

the basis of their interest and the career possibilities offered by it. Students are also brifed about the outcomes during the induction programm and also at the time of admission by the admission committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mgcollegekharsia.in/page/programme-outcome
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Outcome-based education is a taught-oriented teaching and learning methodology in which the course delivery and assessment are planned in such a way to achieve the probable objectives and outcomes. It aims at measuring students' performance, that is, their outcomes at different levels.Various probable outcomes are defined for the programs offered at our institution and the concerned departments try to analyze and ascertain whether the outcomes are attained as specified after the examinations. The performance of the students and the teaching methodologies employed in the institution by the teachers for the delivery of the curriculum undergoes its litmus test when this performance is evaluated. The analysis of the results at the department level and the measures taken thereafter to bring about further improvement in the student's performance is a mark of our institutionalconcern toachieving the goal. A good number of students find various positions in the university merit list which is the mark of the attainment of program and course outcomes.To monitor the better attainment of the probable outcomes, the continuous assessment of the student's performance is of immense importance and helpful in improving the overall development of the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

520

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[Nil](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The creation and transfer of knowledge are one of the most important goals of any educational institution. Innovations bring about a valuable and positive transformation in the field of teaching-learning environment. Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish the very tribal area based youth's minds. Our institution has a central library with appx. 35,673books available for the faculties and students. Apart from this, every PG department has its own library with a number of reference books. The well-equipped labs also help create better ecosystems for the creation and transformation of knowledge. We have Science club which makes the students more creative under the guidance of faculty members of science stream. Various competitions like essay writing, slogan writing, debating and quiz, are organized to bringout the hidden potentials of students. Seminars for PG are conducted on ICT which have proved helpful to the tribal learners. It has raised their confidence and expands their horizons of creativity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mgcollegekharsia.in/page/321-innovations

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Educational institutions play an important role in preparing students not only through imparting knowledge but also by makingthem aware of the crosscutting issues and services to the people of the society in which they live. The college organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contributes to community and strengthen community participation. Organizing such events creates awareness about the society and student feels their social responsibility. The college has registered NSS, NCC and YRC units. These units take the responsibility of community based activities. NSS unit organizes programs such as Tree Plantation, Yoga, Swacch-Bharat Summerinternship [SBSI], Cleanliness drive, Voter awareness [SVEEP], etc. The YRC unit organizes AIDS awareness talk and rallies, bloodgroup checking and donation camps, eye checkup camp, general health checking etc. The annual camps of NSS are usually organized in the villages on various issues and themes related to the development of the village society.College has Science club which organize exhibition every year. For holistic development of the students, sports and games, cultural events, quiz and debates are also organized.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/page/321-innovations
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1300

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 9.64 acres with green certified campus and has well planned facilities for academic and extra-curricular activities.The entire builtuparea is divided into fourblocks

namely the Savitri Bai Fule Block (old building- ground-floor),
Tijan Bai Block (old building- 1st floor), Rani Laxmi Bai Block
(new building in front of old building) and Mahadevi Verma
Block(new building) having a total campus area of 39011.69 sq.
mtrs. There are total 20 class rooms, 1 seminar hall, 1 girl's
common room, 5 rooms for office, one staff room, one PG Lab for
Chemistry and 5 UG labs for Physics, Chemistry, Zoology, Botany
and Geography, one big library rooms and one reading room.The
central library have 35673 books.

Sports: We have a stadium with running track, high jump/long
jump facility, football, volleyball, cricket and basketball
facilities and a gymnasium with good facilities.

We have total 15 computers, two borewells, 2 Over head
Projector and 3 LCD projector, 1 smartboard, 1 electronic
podium which is helpful for the ICT teaching learning process
and other activities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[0]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. Mahatma Gandhi P.G.College, Kharsia provides adequate
facilities for the development of students in the fields of
Cultural and Sports activities.The Sports Department focuses to
promote indoor and outdoor games and plays a vital role for the
overall grooming of student life. The college provides a
variety of sports facilities both indoor as well as outdoor
games i.e. Badminton, Basket ball, Cricket,Chess, Carrom,
Volleyball, Kho-Kho, Kabbaddi and various other games. The
College offers multiple facilities in thecampus that caters to
the physical fitness of students, We have one well organized
playground with good running track for athletics and a gym is
also available for the staff and students.

The College Cultural Committee motivates the students
toparticipate in various cultural activities like dancing,
singing, public speaking skills etc. Competitions like dance,
drama, debate, creative writing, singing, rangoli, mehandi,

cooking, poster makingetc. are organized every year at the time of Annual Social Gathering. Selected students have represented the college at the University / State/ National level competitions in the Youth Festival.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mgcollegekharsia.in/page/sports

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/4.1.3%20.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3881194

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	<u>Nil</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

ICT learning has gradually become an integral part of our education system. It is helpful in promoting the digital culture in colleges and Universities. Our college is also equipped with ICT facilities including high speed wi-fi services available both for teachers and students. 4 projectors havebeen permanently fixed, one in Seminar Hall, geography lab, one in classroom,Zoology Lab and one smart board setup in hall. In addition to the personal laptops of the teachers, the institution has provided desktops/ laptops for the smooth conduct of classes and admin works. In the campus, we have 15v computers for students and faculty. Study materials as soft copy as well as hard copy is provided to the students by the faculty members. They are also guided by the faculty members about the availability of the study material on various educational sites on internet so that they can continue their study while staying at home. These facilities are upgraded in the institution as required from time to time. For surveillance and security purposes, high quality CCTV cameras have been installed in the pathways and other crucial locations which are monitored from the Principal's chamber.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>Nil</u>

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution | **E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2339069

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution adopts a mechanism for maintenance and utilization of physical, academic and support facilities. The routine cleanin work in the labs and classrooms is done by the sweeper and office attendant appointed by the college. For maintenance of the library, we have book lifter who maintains the proper sequence and subjectwise keeping of the books and

works under the supervision of librarian and professor in charge. The sportscomplex is maintained by daily wages employees and casual laborers as and when required for maintenance of the campus. Sports officer is held responsible for conduct of indoors and out door games and maintenance of the sports ground and different courts. Extension of the facilities and equipment required in them is reported to the principal after verification. For the uninterrupted online services, the service provider company is called for its maintenance and expenditure is made through Govt. and Non Govt. funds. The NSS and NCC units are control and maintained by a professor in charge who is responsible for all their activities. The other physical, academic and support facilities are maintained by Janbhagidari fund and contingency allotment by the Govt. Time to time municipal council services are also solicited for the cleaning and maintanance of the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mgcollegekharsia.in/page/442-physical-academic-support-facility

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1451

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`10`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`10`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`E. None of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	`No File Uploaded`
Details of student grievances including sexual harassment and ragging cases	`No File Uploaded`

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation and engagement in various academic, administrative and co-curricular activities through a Student Union Body.

Students Union: The college has a committed Student Union.The Student Union Committee of the college organises the Students Union election/ nomination every year as per ordinance issued by the state government. The executive council of the union comprises a President, Vice-President, Secretary and Joint Secretary. They are assisted by Class Representatives (CR). As per the ordinance there are reservations for girls in the executive office bearers and class representatives.

Administrative and Academic Responsibilities: Besides representation in the Students' Union, student representatives in various committees like IQAC, Women cell, sports and cultural committee etc. contribute in fulfilling administrative and academic responsibilities.

Departmental Societies: Student's Council in each PG department have elected/ nominated students as office bearers who coordinate with the teachers and students and assist the department in promoting academic and extracurricular activities.Students are also engaged in activities that foster the spirit of community responsibility. NCC, NSS and Red Cross units of the college have been actively involved in organising community welfare activities like social health awareness drives, cleanliness drives and blood donation etc.. They also participate in programm to visit historical sites.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/page/cultural-club
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association. Alumni engagement initiatives provide real-world connection to the college. As one of the primary stakeholders of the college they

have gone a long way in nurturing long-term progress of the college and its students. They contribute significantly to the overall development of the institute through financial and non-financial support. The association, which comprises eminent politicians,industrialists,businessmen and professionals, is integrally involved and strives towards academic growth of the college. The alumni offer extensive student support in many ways that enhance the skills of students. The illustrious members of the alumni play a key role in development of the college. Academic collaborations, Training and development programes, donation of books and study materials, Infrastructure development, administrative support, Societal contributions, Cultural activities etc. are key supports by the alumni for the development of the collge. Feedback and the suggations are given by the students are very important to us in emproving the acedamic and administrative management of the institution.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/alumni%20contribution-1659465000.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION OF THE INSTITUTION To empower the youth with global competence through quality education and skill development, while simultaneously inculcating humanistic values and scientific temper thereby enabling them to cope with the changing complex world.

MISSION OF THE INSTITUTION To translate the vision into reality the institution is committed to provide an integrated and multidisciplinary education that can help students discover their true potential. To expose students to an array of academic and extraacademic activities for their all-around growth. Inculcate humanistic and social values in the students to motivate them towards community services. To kindle the entrepreneurial spirit in students. Inspire young minds to develop the habit of critical thinking to achieve Creative Excellence. To promote quality research among the teachers and the students for the progress of society atlarge. Sensitize the students on issues relating to ecology, environment, human rights and gender equality.

The college has been striving to provide quality education to the students of diverse sections of society by focusing on academics, project-based learning, internship & training, skill development, employability, gender sensitization, professional ethics, environment and sustainability, thus transforming them into responsible citizens.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/vision%202020-21.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The mechanism of decentralization and participative approach is adopted in all domains viz. teaching, learning, evaluation, research, co-curricular activities, and administration to facilitate smooth functioning and fulfillment of the institutional vision and mission. The organizational structure headed by the Principal encompasses Faculty in Charge,Heads of the Department, Convenors, a team of dedicated teachers, alumni, student representativesand parents. The principal as an academic and administrative head plays a vital role in the governance of policies and their implementation. The Heads of the Departments are authorized to conduct all the activities of their respective departments in coordination with the Principal. Various committees and cells viz. Governing Body, IQAC, UGC Cell,Career Guidance Cell, Library Committee,

Research Committee, Grievance Redressal Cell, Anti-ragging Committee, etc. are constituted through a welldefined system and are guided by the Policies/Guidelines/Manuals as a procedure of protocol in their functioning SC/ST/OBC/Minority cell work for the welfare of the students of these communities. Periodic meetings are held by the Principal with HODs, Staff members.Convenors of all committees to ensure active participation and implementation of decisions. The Student Union and Student Representative shave the scope and liberty of sharing their views and opinions on various cocurricular, curricular and extracurricular issues.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/612%20decentralized%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic and perspective plan is prepared and discussed in the staff council meeting based on the various inputs received from various stakeholders. The proposal passed in the various meetings is sent to the department of higher education for the allocation of budgets/funds. The infrastructural developments are also proposed for funds toRUSA. The local funds like JBS and AF are also utilized as per the prospective plans debatedin the meetings of the staff council and IQAC. Apart from the physical development plans, the institution also prepares prospective plans for the academic excellence of the institution. The institution strives to attain excellence in every sphere with its devoted teaching and non-teaching staff. The institution adopts various strategies for the monitoring and evaluation of the institutional activities and performances which include regular meetings of the IQAC/Staff Council and other committees, obtaining feedback from stakeholders, shift-wise monitoring of the classes, regular visits of the principal to departments and staff room making interactions with the teachers and deployment of professors for managing and watching office activities. The provisioning of a mentor-mentee scheme is useful to look after the welfare and grievances related to the students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://mgcollegekharsia.in/page/establishment-branch
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As our institute is a Government institution, so we all abide by the rule to have entitled with the rule as only government welfare schemes are applicable for the teaching and non-teaching staff of the institution. The Chhatishgarh State Government has successfully framed many acts/rules & regulation for effective welfare measures for their employees and amended/updated existing provisions time to time on demand or as per requirement. Thus we all the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures are as follows: 1.Mahavidyalaya Shiksha Adhiniyam. 2. Civil Service Conduct rules. 3. Anukampa Niyukti 4. Chhattisgarh Pay Revision Rules 5. Rules for Various Allowances. 6. Chhattisgarh Civil Service Medical Reimbursement Rule. 7. Travelling Allowances. 8. Family Benefit Rules. 9. Chhattisgarh Civil Service (Leave) Rule 2010. 10. Chhattisgarh Civil Service (Promotion) Rule 2003 11. Chhattisgarh State (Retirement) Act 2012. 12. Chhattisgarh State (Pension) Rule. Welfare Schemes of State Government

File Description	Documents
Paste link for additional information	[Nil](#)
Link to Organogram of the institution webpage	https://mgcollegekharsia.in/page/link
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File]
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As our institute is a Government institution, so we are entitled for variousgovernment welfare schemesapplicable for the teaching and non-teaching staff of the institution. The Chhatishgarh State Government has successfully framed many acts/rules & regulation for effective welfare measures for their employees and amended/updated existing provisions time to time on demand or as per requirement. Thus we all the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures are as follows: 1.Mahavidyalaya Shiksha Adhiniyam. 2. Civil Service Conduct rules. 3. AnukampaNiyukti 4. Chhattisgarh Pay Revision Rules 5. Rules for Various Allowances. 6. Chhattisgarh Civil Service Medical Reimbursement Rule. 7. Travelling Allowances. 8. Family Benefit Rules. 9. Chhattisgarh Civil Service (Leave) Rule 2010. 10. Chhattisgarh Civil Service (Promotion) Rule 2003 11. Chhattisgarh State (Retirement) Act 2012. 12. Chhattisgarh State (Pension) Rule. This college is located intribal area, there is a provision for Rs 100 tribal allowance for teachers and Rs 50 for 3rd garde and Rs 40 for 4th grade employee. In addition 7 days additional CL is also admissable to all the employees. There is a provision for maternity and child care leavefor female employees. Class 3 and 4 employees are entiteld for Rs. 10000 as festival advance.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/631%20welfare%20scheme.pdf
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is governed by the Department of Higher Education, Govt. of Chhattisgarh. Every year the Annual Confidential Report (ACR) is prepared by the Principal as

on31st March for teaching and non-teaching staff on the basis
of the evaluation of their performance throughout the year. The
same is subsequently sent to the Additional Director regional
office department of Higher Education for the assessment of
employee's performance andfinally, it is sent to the Department
of Higher Education Chhattisgarh. The PBAS system is also
employed to judge the performance of the teaching staff.
Likewise, the performance of the non-teaching staff is also
evaluated on the basis of their sincerity, loyalty, and work
throughout the year by the Principal. Their report is also
finally sent to the Department of Higher Education which
decides upon the further promotion of these employees in due
course of time. Such appraisals are objectively made by the
Principal of the institution.Likewise, the performance of the
nonteaching staff is also evaluated on the basis of their
sincerity, loyalty, and work throughout the year by the
Principal. Their report is also finally sent to the Department
of Higher Education which decides upon the further promotion of
these employees in due course of time. Separate format are
designed by teaching and non-teaching staff. For teaching staff
research activities are viewed with additional achievement. Use
of ICT and teaching methedology by the teachers play a major
role in their assessment as a teacher.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/CR%20College%20staff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In adherence to the guidelines of the state government, the
college has been conducting internal and external audits on a
regular basis.

Internal Audit

Financial planning and review are done at periodic intervals to
maintain transparency in all financial transactions. Internal
audit is done by the Financial Committee composed by the

Principal. An effective internal audit mechanism assists in the effective function of the institute. The internal audit comprises of Financial Audit (audit of the annual accounts) and a Compliance Audit (audit of transactions).

External Audit

The external financial audit is also done at two levels:

At the first level yearly audit is done by the Chartered Accountant.

At the second level, audit is done by the Auditor General and the Department of Higher Education, Chhattisgarh Government as per the schedule.

The external auditors verify the income and expenditure of the institute. Receipt and payment vouchers of all transactions are duly checked by External Auditors after verifying the income and expenditure statements. The objections (if any) raised by the auditors are communicated to the Principal via the college Accountant and are resolved through the proper and legal mechanism.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/Audit%20Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For Govt. Colleges most of the funding is done by state govt., UGC, RUSA, Self?finance, and Janbhagidari.The state govt. is the leading funding agency for us. Apart from that, the institution also utilizes the amalgamated funds for the activities like sports, cultural events, reading room, augmenting office, and academic infrastructure. The Janbhagidari is a major source of funds for the institution. The proposal for the work is to be put up before the JBS committee,such works are related to infrastructural, campus beautification, security up-gradation, employment of daily wages workers, etc. There exists a mechanism for internal and external financial audits. The internal committees, constituted by the Principal of the college verify cash book, stock, and DFC. Every year as of 31st March, various physical verification committees are constituted. Furniture, Central and Departmental Library, sports, store, LABs, and other offices items are physically verified. Audits of UGC funds, Janbhagidari, RUSA, and Red Cross are carried out by a local CA hired by the Principal. Govt. funds are audited by the departmental auditors from the Department ofHigher Education and AG offices. The audits of RUSA, UGC, Red Cross and Janbhagidari have been completed up to the previous financial year.

File Description	Documents
Paste link for additional information	https://mgcollegekharsia.in/uploads/gallery/media/643%20mobilisation%20fund.pdf
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell is one of the prime committee of the institution which governs almost all the areas related to the quality improvement and assurance in the institution.Though the Principal is at the helm of all the affairs of the institution yet one of the teachers of the institution is entrusted with the duty to guide its functioning. The cell consists of the teachers from almost all the departments of the college. Some members are from the alumni, industry, society, parrents and from the students.The IQAC conducts at least three meetings every year. The meetings decide the agenda or goals before the institution to improve its quality in various areas. The minutes of the meetings are decided and after the meetings the resolutions are adopted and also the ways of their implementation is discussed. The IQAC has indeed contributed significantly in institutionalizing the quality assurance strategies and processes.Construction of a museum for the display of Chhattisgarhi art and culture, creating a Smart Room providing additional LCD projectors, N-List Renewal, annual exam (Offline/Online Preparation), encouraging maximum ppt presentation during PG students seminar, feed back from stack holders (from Online Google Form) and Student Satisfaction Survey (SSS). IQAC regularly motivates the teacher for publication and research papers and for using the ICT for teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is one of the most important committees composed as per the norms of NAAC, which tries to ensure qualitative improvement and assurance in the college. It works under the chairmanship of the Principal. The cell consists of the teachers from various departments of the college, alumni, students, members of local society, and administration.The IQAC conducts 3-4 meetings in a session to decide the agenda and the

goals before the institution to ensure quality in various fields. Thus IQAC has been playing a consistent and significant role in institutionalizing, quality assurance strategies and processes. IQAC has always been insisting upon the use of ICT in teaching-learning and has also been encouraging teachers for the publication of quality papers in research journals and ensure the maximum number of teachers participating in National, International, Seminars, Conferences, workshops, etc. Teachers are also encouraged to write chapters in edited books and to attend their Orientation/Refresher courses in time. The cell also works for the administrative reforms and the creation of a good academic environment in the college. It also suggests various developmental works required to be undertaken in the college for better office management and ease of functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mgcollegekharsia.in/uploads/gallery/media/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. M.G.P.G.co-ed college prides itself on having more girls students than boys. The institution has a policy for Gender Sensitization and Equal Opportunity and effectively implements the policies through an action plan. The Women's Cell organize a spectrum of programmes for equipping and empowering women for a secure life. These also include awareness programmes to sensitize both boys and girls regarding the aspects pertaining to gender.

1.The Women's Cell plans the activities in a way that all the important issues of girls growing up in a rural areas, are addressed. Clubs and committees are constituted in a way that gives equal opportunities for participation to both girls and boys and promotes their leadership and entrepreneurial skills.

2.The Grievance Redressal Cell takes care of women related issues, including grievances related to gender sensitization.

3. The Girls' Common Room has reading facilities, a dressing room, washrooms with a Sanitary napkin vending machine and an incinerator.

4. Self-defence training programmes, life skills yoga and meditation, career counselling, stress management, and professional skills training are organised for them.

5. Safety of all women the college premises is ensured by CCTV cameras.

6. Programmes are also organized with local authorities and women organization for gender sensetization to create awarness about rights of women, domestic violence etc.

File Description	Documents
Annual gender sensitization action plan	https://mgcollegekharsia.in/uploads/gallery/media/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mgcollegekharsia.in/uploads/gallery/media/711%20gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has established an integrated sustainable waste management approach that minimizes waste production and handles the diverse nature of wastes generated from the academic buildings.

Solid Waste Management: The institution has a robust system to dispose of its solid waste.

- **Separate bins for different types of waste are placed**

throughout the campus at important vantage points for proper collection and segregation of wastes. This prevents any intermixing of wastes and is beneficial in the utilization and recovery of components through sustainable waste management.

- As per the green protocol, the college optimizes the usage of paper by using technology for information sharing and documentation. Office automation has contributed immenselytowards reducing paper waste.
- The other solid wastes from labs (glasswares, wires, etc) are segregated and collected in bins. These are disposed of as per the Govt norms.

Liquid Waste and Hazardous Chemical Waste Management

- The college has the rainwater harvesting system.
- Chemicals from laboratories are disposed through a soak pit.
- Experiments involving hazardous chemicalsare usually not implemented but non-hazardous chemicals as substitutes are used.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly	D. Any 1 of the above

washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

One of the main outcomes of the programme is to transform our students into responsible and dutiful citizens of the nation. The institution conducts various programmes to sensitize our students and employees towards constitutional obligations like healthy human values, rights and responsibility of a citizen.Various programmes related to the above, Constitution day, National Human Rights Day, Voters Day, Gandhi Jayanti, Teachers Day, etc. are organized by us to spread the message of the importance of the values, duties and responsibilities of the citizens. Such programmes are organised not simply for the students but also for staff members to inculcate such constitutional values. Many programmes are organized in the college to create awareness about the rights of women and domestic violence, etc. Guests working in these fields are also invited to deliver their valuable talks on these important topics. The commemoration of the birth anniversary of great personalities gives us opportunities to learn the messages of their life and work. The institution promotes the feeling of harmony and brotherhood among all its stakeholders. Our college inroles students who are coming from different cultures,

regions, religions, linguistics and socio-economic background. This multicluturalism and very manifests the enviornment of tolerance and harmony. Students from high income group to BPL, minority and majority groups peacefully live and study together respcting one another's culture, language ignoring their regional differences. the institution promotes this ethics among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt.M.G.P.G. College plays a distinctive role in inculcating a sense of responsibility towards the constitutional rights and duties in the students. The programs that are organized, the sessions that are held, and all other interactions within the college ensure that students develop a sense of value as individuals and learn to respect diversity and build relationships based on mutual respect. In order to build this environment. Committees like the Discipline committee, Anti-ragging cell, Women and Equal Opportunity Cell inculcate respect for law and judicious activities in students. Students are also guided to take Pledge for cleanliness in the form of Swacchta Shapath Pledge, Unity day, Ban on the use of Plastic and Tobacco, Prevention of Aids, Participation in Social rallies, Participation in SVEEP activities during elections. Constitutional obligations, values, rights, duties, and responsibilities of citizens are also inculcated in the students during NSS and NCC residential Camps. Activities organized in the adopted village Bamhanpali and in the neighboring villages and communities are also aligned along these lines. The College organises the following activities to ensure that the students adopt the values of a responsible citizen. the course content of the affiliating University also includess various chapters on these issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mgcollegekharsia.in/page/days
Any other relevant information	https://mgcollegekharsia.in/uploads/gallery/media/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every culture, nation and tradition has developed its own unique way of honouring special occasions. Govt. M.G.P.G.College imparts the best modern education along with the values and traditions.The college makes every effort to remember the people who have enriched our country /community and pay our regards to them. The goals of universal peace, harmony and a tolerant world are at the core of our values. The

institution has 14 departments and each department maintains a planner whereby the days to be celebrated or observed are identified and marked. These commemorations instil the values of these special days in the young minds. Some of the days like Republic Day, Basant Panchami, Independence Day, National Youth Day, Shahid Diwas are celebrated/observed by the college through IQAC. Important national days like Mahatma Gandhi Birth Anniversary, National Science Day, Teachers day, World Environment Day are also celebrated. The college also celebrates important anniversaries of the Great Indian saints, philosophers, scientists, thinkers, national heroes, and freedom fighters. Rallies, awareness campaigns, Essay competitions, Debates, Nukkad Nataks, Lectures, Exhibitions, and workshops are some of the means to celebrate/observe these days. NSS, NCC, YRC plays an important role in celebrating and observing these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1: Sports

The object of this practice is to tap and encourage theparticipation of girls in sports activities. This College is located in the tribal domain region where the girls coming from these rural areas are physically very strong and take interest in sport activities. Taking advantage of the local community and their interest the institution started this practice to guide them and motivate them for making develop their skill in the field of sports. Sports officer in the beginning of the session identify such potentials and makes students familiar with the area in which seats are reserve for the outstanding sport personal in Government jobs.

BEST PRACTICE 2: Learning Beyond Classroom

Learning is a continuous process and is not confined only to the classroom teaching learning ofconventional method. The teachers of the institutions provided study materials to the students and guided them about various educational sites for the free access of the online study materials. Keeping into mind the advantages of this learning beyond class, the institution decided to continue this as one of the best practices. This methodology is different from the conventional teaching which was based on repetition and memorization. It allows students to develop and to keep them engaged with a broader range of soft skills, team work and leadership.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution was established by the local municipal corporation in 1964 with an aim to spread the higher education amongst the downtrodden and marginalized section of this tribal dominated region. It was later on taken over by then M.P. Government in 1984. Since then, it has been catering to the needs of higher education for the rural community. In course of time, it has skilled a high growth and expansion of its area at present it is one of premier institution to impart higher education to the people. One area which is specifically distinguished to this institution is the priority and thrust to add more and more Postgraduation and research programs. Apart from district headquarter it's the only college to have 7 P.G. programs and many more are there in the pipeline likely to be introduced from the coming sessions. In addition to that few new subjects have also been proposed to be introduced.

The institution has acquired distinctiveness in the area of its expansion of physical facilities and also the institution has a well-furnished playground with athletic track which is not available in any other college. Hence it has a pride of

conducting all athletics meet at this institution only. The institution has gradually enriched its academic and physical facilities to cater to the need of the increasing students' enrolment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To introduce B.A. English Literature, M.A. English and B.A. Public Administration program. 2. To optain government sanction for introducing PGDCA program for next academic year. 3. As research guide have been approvedby affiliating University Hindi and Chemistry so initiative to be taken for the research center for hindi and chemistry. 4. To organize seminars, conferences, workshop by various departments and onlinework shop for IPR by RGNIIPM Nagpur. 5.To promote the faculty for more research work.

6. To cover the office area of college under solar electricity. 7. To organize various extension activities by N.S.S., N.C.C. and Redcross. 8. To organize various training programs for teaching & nonteaching staff for the development ofsoft skills.

9. To make a Computer Lab. 10. Library facility will be enhanced by new books & E- sources. 11. To organize campus interview for placement of students frequently in the college campus by industries and companies etc. 12. To motivate the faculty for minor & major research projects. 13. More ICT enabled classrooms. 14. To organize variety of co-curricular activities for holistic development of students in present competitive world. 15. Clean and greencampus. 16. To construction of canteen.

17.To construction of cybercafe/Photocopiers shop.

18. To renovate garden in toBotanical garden.